

**Rural Municipality of Brock No. 64
Regular Meeting
October 9th, 2024**

The Council of the Rural Municipality of Brock No.64 held its regular meeting on Wednesday, October 9th, 2024, in the Council Chambers of the Municipal Office located at 760 Railway Avenue, Kisbey, Sk.

CALL TO ORDER

Reeve Larry Gordon called the meeting to order at 9:00am with the following Councillors present:

- Division 3: Darren Ippolito Division 4: Justin McNeil
- Division 5: Douglas Ilchuk Division 6: Kevin Brigden
- Administrator – Shawna-Lee Bertram
- Division 1: Lucas Hislop – Arrived at 9:35am
- Absent: Division 2 – Randy James

CONFLICT OF INTEREST DECLARATION

Councillor Justin McNeil declared a Conflict of Interest with Accounts For Approval, Cheque #8864.

AGENDA The following items were added to the Agenda:

- Re-Occurring Business:
- No. 2 (b): Asbestos Removal
- No. 6: Recreation Committee Update

371/2024 D. Ippolito: THAT the agenda be approved as amended.

CARRIED

MINUTES

372/2024 D. Ilchuk: THAT the minutes of the last regular meeting held September 18th, 2024, be approved as presented.

CARRIED

FINANCIALS

Financial Activities and Bank Reconciliation

373/2024 J. McNeil: THAT the Financial Activities and Bank Reconciliation for the month of September, 2024, be accepted as presented.

CARRIED

ACCOUNTS FOR APPROVAL

374/2024 D. Ilchuk: THAT the Rural Municipality of Brock No. 64 approves payment of the following accounts as listed:

Computer Cheques		
No. 8857-8889		\$115,350.01
Other - Bank Transactions		\$872,475.80
Online payments		\$26,560.88
Debit		\$214.96
Payroll September		\$30,945.58
TOTAL PAYMENTS		<u>\$1,045,547.23</u>

CARRIED

DELEGATES

1. Impact Tile Drainage: Hudson Mealy

Mr. Mealy addressed Council regarding the drainage project starting this fall in the Municipality. Discussions included the process for the project and the affected lands.

2. WSP & EI Canada – Tye Grambo

Mr. Grambo addressed Council at 11:15am regarding the 604 South Rebuild Project. Discussions included the Engineer’s additional days on site, issues during construction, and WSP & EI Ltd.’s final billing.

RE-OCCURRING BUSINESS

1. Grid 604 South Rebuild

a. Progress Payment #3 and #4

375/2024 L. Hislop: THAT the Rural Municipality of Brock No. 64 approves payment of Progress payment #3 and Progress payment #4 to JJ Trucking Ltd., in the amount of \$1,195,096.06 and \$41,513.33 respectively.

CARRIED

b. WSP E&I Invoice #20135314

Will be included in final billing from WSP E&I Canada Ltd.

c. Scope Change 1

WSP E&I Canada Ltd. Tabled

2. Fire Department

a. Kisbey Dept Fire Truck

Council discussed the Kisbey Department Fire Truck as it is set up for use in an Urban Municipality and doesn’t entirely suit the needs of a Rural Municipality, which typically battles wildfires. Council will gather quotes for a Wildfire unit.

b. Asbestos Removal

The road maintenance crew will remove the toilet, sink and water heater so that Prairie Asbestos can remove the floor tiles.

3. Road Maintenance Maps

376/2024 D. Ippolito: THAT the Rural Municipality of Brock No. 64 accepts the Road Maintenance Maps generated by ConXWireless, as presented.

CARRIED

5. Environmental

Services Analysis

377/2024 J. McNeil: THAT the Rural Municipality of Brock No. 64 acknowledges the Environmental Services Analysis Report, Regular Panel, for September 17th and October 1st, 2024, as presented.

CARRIED

REPORTS

1. Foreman

Foreman Dale Didrick attended the Council meeting at 10:20am. Items discussed include: Electrical issues with the 1069 Grader (main harness), a new ¾ impact wrench will be ordered, there is an on-going problem with RM signs being stolen, and a discussion on what is needed to repair RR 2065 (Elwood’s Rd).

378/2024

L. Gordon: THAT the Rural Municipality of Brock No. 64 accepts the Foreman’s verbal report as presented.

CARRIED

2. Administrator

Report

379/2024

D. Ippolito: THAT the Rural Municipality of Brock No. 64 accepts the Administrator’s report for October 9th, 2024, as presented.

CARRIED

3. OH&S

a) Safety Minutes

380/2024

J. McNeil: THAT the Rural Municipality of Brock No. 64 acknowledges the Safety Meeting Minutes for October 9th, 2024, as presented.

CARRIED

OLD BUSINESS

1. Drainage Project

Impact Tile Drainage

381/2024 L. Hislop: THAT the Rural Municipality of Brock No. 64, for this project only, approves a depth of 6 feet to bury the pipe across the Municipality’s road allowance between the SE 3-8-4 W2 and SW 2-8-4 W2;
AND THAT the Road Allowance be closed during the time the Contractors are completing the work across the road allowance.

CARRIED

2. Tax Enforcement

File T 24-077

382/2024 L. Hislop: THAT the Rural Municipality of Brock No. 64 contracts Billesburger Law Firm, 1017 Third Street, Estevan, Sk., to conduct the tender process for File T 24-077, once the Municipality has registered title.

CARRIED

LUNCH

383/2024 L. Gordon: THAT we do now convene for lunch at 12:00pm.

CARRIED

RECONVENE

384/2024 L. Gordon: THAT we do now reconvene at 12:30pm.

CARRIED

NEW BUSINESS

1. Development Permits

a) Scott Land & Lease-Veren Inc

SW 5-7-5 W2 App.#9300

385/2024 K. Brigden: THAT the Rural Municipality of Brock No. 64 approves the development application for Veren Inc., for Wellsite and Access-New Approach.

CARRIED

b) Millenium Land Ltd.

Saturn Oil & Gas

SE 7-8-6 W2 App# 9306

386/2024 D. Ippolito: THAT the Rural Municipality of Brock No.64 approves the development application for Saturn Oil & Gas for Pipeline-No Crossing-Consent.

CARRIED

c) Scott Land&Lease-Veren Inc.

NE 32-6-5 W2 App# 9324

387/2024 K. Brigden: THAT the Rural Municipality of Brock No.64 approves the development application for Veren Inc., for Miscellaneous Projects-Consent.

CARRIED

d) Scott Land & Lease-Veren Inc.

SE 20-7-5 W2 App#9327

388/2024 K. Brigden: THAT the Rural Municipality of Brock No. 64 approves the development application for Veren Inc., for Wellsite and Access-New Approach.

CARRIED

2. Municode

389/2024 D. Ippolito: THAT the Rural Municipality of Brock No. 64 appoints the following as Building Inspectors for the Municipality: Clayton Meier, Ryan Thiessen, Shenah Cartier, Clint Vargo, Kelsey Rebryna and Matthew Stepp.

CARRIED

3. WellTraxx-Stripe Account

390/2024 K. Brigden: THAT the Rural Municipality of Brock No. 64 authorizes Shawna-Lee Bertram, Administrator, to open an account for the Rural Municipality of Brock No. 64 with Stripe, effective October 9th, 2024, to allow for permits generated through the Welltraxx platforms to be paid.

CARRIED

4. 2024 List of Lands

In Arrears

391/2024

J. McNeil: THAT the Rural Municipality of Brock No. 64 acknowledges the 2024 List of Lands in Arrears as presented;
AND THAT the Administrator sends letters out to those on the list that unless the arrears are paid in full by November 25th, 2024, as per Section 4 of *The Tax Enforcement Act, Chapter T-2*, the property will be advertised as being in arrears and a tax lien will be registered against their property before January 31, 2025, should the arrears remain unpaid.

CARRIED

5. Accounts Receivable

Write Off-TNT001

392/2024

K. Brigden: THAT the Rural Municipality of Brock No. 64 writes off the Accounts Receivable for account TNT001 in the amount of \$22,667.40.

CARRIED

6. Payroll-Sick Hours

393/2024

D. Ippolito: THAT the Rural Municipality of Brock No. 64 includes all sick hours used in the total working hours for the employees for the year.

CARRIED

7. Notice Nature Sask.

394/2024

D. Ippolito: THAT the Rural Municipality of Brock No. 64 purchases 30 Invasive Plants of Saskatchewan Pocket Guides at a cost of \$10.00/pocket guide;
AND THAT the Municipality supplies them to interested ratepayers at no charge.

CARRIED

8. Admin Fall

Workshop

395/2024

D. Ilchuk: THAT the Rural Municipality of Brock No. 64 authorizes the Administrator to attend the Fall Training in White City, Sk., on Tuesday, October 29th, 2024, at a registration cost of \$115. 50.

CARRIED

CORRESPONDENCE

396/2024

L. Gordon: THAT the Rural Municipality of Brock No. 64 authorizes the correspondence listed throughout the agenda, as have been read, be filed.

CARRIED

ROUND TABLE

Council further discussed the repair of RR 2065 (Elwood’s Road).

NEXT MEETING

The next regular meeting of Council, as per Section 121 of *The Municipalities Act, 2006*, will be set by the Administrator after the General Election on Wednesday, November 13, 2024.

ADJOURNMENT

397/2024

L. Gordon: THAT we do now adjourn at 1:50pm.

CARRIED

Approved by resolution of Council at the regular meeting held on the ____ day of November, 2024.

Larry Gordon – Reeve

Shawna-Lee Bertram - Administrator